

Setting Up Shows



To set up a show, go to |Files|Shows| in the Main Menu. For the purpose of **BarrelTime** software, a "Show" is one or more races run on one or more days staged as *single event*.

Notice that the **Show Manager** window has four tabbed pages. Each page relates to differing aspects of the Show. Here's how they're used:

NOTE: **BarrelTime** uses a number of editing screens similar to this one. The Command Buttons at the bottom of the editing screen control what you are able to do with this screen. **You cannot Edit this information without first clicking the [Edit] Button.** In order to **[Add]** a new record, you must click the **[Add]** Button. When a record has been Added or Edited, you must click the **[Save]** Button to save the changed information, or click the **[Ignore]** button to not save the changed information.

Shows Page -- This is where you enter the information about the Show -- Umbrella information that applies to all the races run in this show.

Show: Enter the name of the Show: ("Sandunes Extravaganza")

Arena/Location: Name of the Arena or Location. ("Sandune Arena" or "Zapata Ranch")

City & State: Wherever the Show is located. ("Nowhere, CO")

Show Date: Obviously the Show Date. If the show spans more than one day, input the show's first date.

Click on the Calendar to pick & review the show date.

Stall Assignment: Check "[_] Stall Assignment" if there are stalls available for assignment **at this Show**. Checking this box initiates the Stall Assignments tracking and reporting routines. When checked, a "Race" named "Stall Assignment," race number "000" is generated for this show and used to track stall assignments and fees. See: |Register|Assign Stalls| and |Print|Assigned Stalls| for more info.

Show No: Automatically assigned. The first two digits is the year. The next three digits are assigned serially. (Fields with a blue background are not user editable.)

View by: Sets the display order to Name Order, Show Number or Date when you **[Find]** the show.

Races Page:

Show: **Sandune Extravaganza** 09/01/2014 Show No: 14001
Race Name: **Novice Buckle Race** 09/01/2014 Race No: 001
Rules: Format: 3D Open Race Half Sec 1st Div:
Yth/Snr: Yth/Snr Pole Bending: Half Sec 4 Divs:
Fees: Entry Fee: \$25.00
Non-Member Fee: \$5.00
Sanctioned by: AQHA NBHA Sponsoring Dist:
AW4D NCBRA
BBR WPRA
CoSanctioned Dists:

Shows Races Race Info Run Data
Find Prev Next Add Edit Delete Help Quit

Races Page -- This is where you enter the details about each race in the show. The Show Information is carried forward from the Shows tab. (Fields with a blue background are not user editable.)

Race Name : Enter the Name of the Race. ("**Novice Buckle Race**")

☞ If this is the **First Go** of any race, enter it as "**1st Go**" + racename. (example, "**1st Go Calamity Race**")
The words "**1st Go**" (not case sensitive) in the race name triggers sub routines to manage multi-go races.

Race Date: Enter/confirm the Race Date either directly from the keyboard.

☞ **Click on the Calendar** to pick & review the race date(s).

Race No: Automatically generated serially for each race. "Race" number "000" is used for Stall Assignments.

Rules: Select the Primary Division Rules/Format for the race.

Yth/Snr: Select "**Y**" or "**S**" for Youth or Senior Races. The contestant's eligibility will be checked against their date of birth and the sanctioning organization's rules.

Open Race: Defaults to checked (true). Uncheck (false) if *only members of the Sanctioning Organization are eligible to run* in the race. This is checked against the rider's membership information in the Name/Address file.

Pole Bending: Check here if this is a Pole Bending Race rather than a Barrel Race. You can run Pole Bending Races as standard races or as 2-D to 5-D races.

Half Sec 1st Div: Depending on the Rules you selected in the Set Up Defaults, this will either be checked (true) or not checked (false). When checked (true) the first division will be a ½ second first division; unchecked (false) a 1 second first division.

Half Sec 4 Divs: When checked (true), all divisions will be ½ second divisions. Note: Sanctioning Rules will override this option.

Entry Fee / Non-Member Fee: Change if different from the default values.

Sanctioned by: Check the appropriate Sanctioning Organization. Only one or none of the Sanctioning Checkboxes should be checked. (This above example is a non-sanctioned race.) If the Sanctioning Organization you need is disabled, you must enable it on the Set Up Defaults. (The example below is from an NBHA sanctioned race.)

Show:	Sandune Extravaganza	08/31/2014	Show No:	14001										
Race Name:	Open 4D	08/31/2014	Race No:	002										
Rules:	Format: 4D ▾	Open Race <input checked="" type="checkbox"/>	Half Sec 1st Div: <input type="checkbox"/>	Fees:	Entry Fee: \$25.00									
	Yth/Snr: ▾	Pole Bending: <input type="checkbox"/>	Half Sec 4 Divs: <input type="checkbox"/>		Non-Member Fee: \$5.00									
Sanctioned by:	AQHA <input type="checkbox"/>	NBHA <input checked="" type="checkbox"/>	Sponsoring Dist:	CO33	CoSanctioned Dists:									
	AW4D <input type="checkbox"/>	NCBRA <input type="checkbox"/>			<table border="1"><tr><td>CO03</td><td>CO01</td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table>	CO03	CO01							
CO03	CO01													
	BBR <input type="checkbox"/>	WPRA <input type="checkbox"/>												

Sponsoring District: For NBHA Sanctioned Races, enter/confirm the Sponsoring District Number.

Co-Sanctioned Dists: For NBHA Sanctioned Races, enter all Co-Sanctioning Districts for this race here. NBHA Show Reports will be generated for each Co-Sanctioning District Director.

Race Finished: Automatically checked when race is has been run.

Race Info Page -- For the most part, this information is automatically generated when the race report is run. Edit this information only if the race information was incorrect at the time of generating the race reports and it is not self-corrected after generating a corrected race report.

Run Data Page -- Again, this information is automatically generated elsewhere. The Run Data cannot be edited from this page.